**MINUTES OF PARISH COUNCIL MEETING OF**

**ELLESBOROUGH PARISH COUNCIL**

**ON MONDAY 16th MAY 2024 AT 7.30PM**

Present: Councillors:

D Hares, D.Panikkar, H Holman, S Withey J Hamer

Parish Clerk: J. McKeown

3 members of the public were in attendance.

**Action**

**Item 4.1 Apologies –** Councillor’s McGrail and Glover

**Item 4.2 Declarations of Interest**. Councillor Withey for affordable housing.

**Item 4.3 Minutes.** The minutes of 18/3/2024 approved and signed by the Vice Chairman.

**Item 4.4. Road Safety Issues.**  Councillor Panikkar thanked Councillor Withey for the erection of the MVAS units along with the previous clerk Mr Rex Norris.

**Item 4.4.1 MVAS** Councillor Panikkar told the meeting that the new MVAS were only in place one week before they were opened, and the batteries stolen by persons unknown. It was proposed and unanimously agreed to order two new batteries at a cost of £115 + vat. **JMcK**

Until we can find a way of securing the units for the future the new batteries will not be installed. The Clerk has spoken to neighbouring parishes some of whom have suffered the same issues. Cllr Panikkar to speak to Great Missenden clerk to assess how they are dealing with this. **DP**

Cllr Panikkar also stated that when in operation data can be extracted from the MVAS.

**Item 4.4.2 Bus stop hardstanding and Grit Bin –** Councillor Panikkar said the bus stop hardstanding will not be approved by Bucks Council as they have erected two bollards. The Clerk stated he has a quote for a 400-litre grit bin from Glasdon for ~£280 compared to Bucks Council quote of £500. Clerk to contact James Tunnard to see if the council will be happy to supply grit to this bin. **JMcK**

**Item 4.5 Coombe Hill Car Park** Councillor Hares told the meeting he has not received any further news on this. **DH**

**Item 4.6 Recreational Facilities.** Cllr Holman stated that the Village Party was well attended and went well and would like to thank all those who helped on the day.

**Item 4.6.1 Playground inspection –** Councillor Holman told the meeting that the report from the annual inspections from Online Playgrounds has been received but not yet analysed. **HH**

**Item 4.6.2 Website content –** The Village Hall have received access to the website to advertise village hall vacancies by the Clerk **JMcK**

**Item 4.6.3 Allotments –** Plot number 2 South has been cleared of overgrown vegetation and two tarpaulins plus tent pegs are to be ordered by the Clerk to suppress further growth whilst it is still unoccupied. **JMcK**

**Item 4.6.4 Playing field –** Concrete crushings have been put down on the approach track to the playing field and a cheque raised for the agreed cost of £350. Cllr Holman thanked Ross Prenter for doing such a good job.

**Item 4.6.5 New Car park signs –** Councillor Withey told the meeting this is in progress. **SW**

**Item 4.7 Finance.** The pre council reconciliation and savings and current account balances were checked by Councillor Withey and signed off.

The following payments made since the last meeting were approved:

800385 £30.00 Mr A Weston AGAR internal audit

800386 £760.40 May 2024 grass cutting and dog bins

800387 £576.00 TEEC Website hosting

800388 £45.00 Open spaces society annual subscription

800389 £740.00 Playground painting and repairs

800390 £605.59 Clerk’s expenses and office rent Apr-June 2024

800391 £760.41 Grass cutting June 2024

800392 £489.50 Food for village party

800393 £198.96 Chiltern Brewery supplies for Village party

800394 £144.00 Fenland Leisure playground inspection fee

800395 £350.00 Ross Prenter for track repairs playing field

**Item 4.8 Planning.** In the absence of Councillor McGrail the Clerk informed the meeting that there were no new applications of concern to the Council with only one planning application since the last meeting.

**Item 4.9 Affordable Housing.** Councillor Hares stated that BC have now sent a further draft S106 agreement to Hastoe Affordable housing and if agreed, it will be put onto the planning portal where comments can be made for 5-6 weeks. Clerk to advise parishioners when the document should become available to view. **JMcK**

**Item 4.9.1 EPC review on 2 bed properties and the S106 agreement –** EPC have reconsidered this and unanimously decided that there is no justification for a review as nothing substantial has changed.

**Item 4.10 Clerks Report, Correspondence, Circulars and Consultation Documents**

**Item 4.10.1 AGAR** now in for external auditing – questions answered satisfactorily by Clerk so just awaiting sign off. **JMcK**

**Item 4.10.2 Cheque signing-** It was agreed unanimously that the Clerk can be one signatory on cheques provided they are not personal payments to him. Clerk to update the standing orders to include this. **JMcK**

**Item 4.11 Dunsmore.** Road issues with potholes still an issue with temporary repairs not lasting. Cllr Hamer to report on fix-my-street and Clerk to raise the issue with James Tunnard also. **JH/JMcK**

**Item 4.11.1 Ash tree** – removal has been agreed on the ash tree with ash die back – awaiting Steve Webb to remove it later in the season.

**Item 4.12 HS2.** joining up of Ellesborough and Stoke Mandeville on their monthly update meetings was successful. Clerk advised the meeting that there are due some major road closures coming up in the next few months and that he will keep parishioners informed on his parish updates. **JMcK**

**Item 4.13 Matters of report**

* Ellesborough trust to discuss footpath in Ellesborough church with Tony the \church warden
* Complaints re hedge cutting at Dropshot Barn – forward email to Cllr Hares **JMcK**
* Chairman’s notes for magazine to include comments re overgrown hedges encroaching onto footpaths, the sum of money raised for the two charities from the village party, Wendover Dementia Care and Cardiac Risk in the Young, and also the winner of the Kid’s competition for the wildlife garden. **HH**

**Item 4.14 Open forum at end of meeting for a trial period of three meetings –**

* Planning refusal for No.11 – scan and send paperwork to Cllr McGrail for his comments particularly on point 1 of the council document. **MM/JMcK**
* Affordable housing S106 has three items in dispute, and it is unsure whether BC Housing policy versus Home choice overrides the S106. Await the publishing of the new draft on the planning portal when these items can be addressed. Clerk to advise when it is published on the portal. **JMcK**

**Next Meeting** the Parish Council Meeting will be held at Dunsmore Village Hall on Monday 16th September 2024 at 7.30pm

**Please note there is limited parking at the hall so please car share if possible.**

The meeting closed at 20.35 hrs.

Signed

H.Holman

Vice Chairman

Ellesborough Parish Council